

Scheduling Advising Appointments with Dr. Novak using <http://HofstraPsychAdvising.ClickBook.Net>

Follow these 3 steps:

1. Click the link for the type of appointment you need
2. Click on dates / times to select the one you want
3. Add comments & sign-in or register for the first time

Welcome!

Dr. Novak is a professor and the Assistant Chair for Advisement in the Psych Department. To schedule an advising appointment, click on the link for the type of meeting that best fits your situation.

Describe your question/concern in the "Comment" box & include your 700# on the sign-up form.

Don't forget to bring a copy of your DAR (degree audit) to your appointment!

Got an internship-related question? Start here to learn more:
http://people.hofstra.edu/Kristin_M_Weingartner/psysintern.html

User Signin

Sign in with your email address and password to access your current appointments.

Email Address

Password

Remember me [Forgot password?](#)

Ignore the sign-in here. You will sign in after you choose a time

Hofstra University Location - Please select a Service

STEP 1

[Super Quick Question \(5 min\)](#)
Do you have one quick question? Do you need a signature on a form (NOT MAJOR CHANGE FORMS -- CHOOSE "DECLARING THE MAJOR" FOR THAT). If you truly think 5 minutes is long enough to address your issue, ...

[Declaring the Psych Major \(20 min\)](#)
Select this option if you want to declare a Psych Major officially. There's a form for me to sign (I have copies if you don't have one yet), and I'll go over the courses required for this major. We'll...

[Normal Advising Appointment \(15 min\)](#)
15 minute appointments are good for signatures on forms (add/drop, pass/fail, etc.) and questions about schedule planning, degree requirements, or careers and grad school. If you have a bigger problem...

[Bigger Advising Problems \(25 min\)](#)
Select this option if you are having major advising-related problems (not just the normal kind of problems...). Definitely select this if you are having trouble creating a schedule for a double major (...)

New Users

Ready to make a Booking?

Select the desired location & service then follow the prompts to select a date & time that is convenient for you.

After you choose a date & time, you will create an account with your details and complete the booking.

Your email address and password will then allow you to review, change and add appointments.

[Watch demonstration videos](#)

There are 4 types of appointments – click the link that fits your situation, and you will see the available dates / times

Seriously confused? There's a helpful video!



Service Details [Change Service](#)

Declaring the Psych Major (20 min) at Hofstra University **STEP 2**

Wednesday, September 28
(UTC-05:00) Eastern Time (US & Canada)
[Previous Day](#) [Next Day](#) [Next Available](#)

Sarah Novak **2:00 PM** would be great, but you can choose another time below.

Morning	Afternoon	Evening
-	2:00 PM	-
-	2:15 PM	-
-	2:30 PM	-
-	2:45 PM	-
-	3:30 PM	-

Find Available Time

With Sarah Novak

Today (Tue) Sep 20, 2011

Tomorrow (Wed) Sep 21, 2011

Su	Mo	Tu	We	Th	Fr	Sa
35	28	29	30	31	1	2
36	4	5	6	7	8	9
37	11	12	13	14	15	16
38	18	19	20	21	22	23
39	25	26	27	28	29	30
40	2	3	4	5	6	7

Next Available

*Green shading represents days with available appointments.

This service is normally available on:

- Tuesday
- Wednesday
- Thursday
- Friday

These are the available appointment times on the date you selected on the calendar to the right. Click a time to make the appointment.

After you click the link for your appointment type, you will see a little calendar with available dates in green. Click on different dates, and you'll see the available appointment times. The calendar shows the current month, so click the arrows to look at the following month.

* Note: If there aren't appointments available on Tues-Fri, it's because there's a holiday or because they've been booked by other students. This is why it's super important to **CANCEL** if you can't make it – another student might want your appointment time.

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1. Check appointment details

SERVICE Declaring the Psych Major 50.00 (20 min)

DATE September 28, 2011 at 02:00 PM

PROVIDER Sarah Novak, SARAH NOVAK

LOCATION Hauser 104
Psychology Department
Hofstra University 11549
NY United States
Tel: 5164637134

2. Add Comments

You may add comments below. If you are creating this booking on behalf of someone else, enter their name and phone number. Please beware that reminders will still go to your email address and / or mobile phone.

STEP 3

3. Sign In or Register to complete this Booking

Customer Sign-In

Sign in with your email address and password to complete the booking.

Email Address

Password

OR

New Customer Registration Form

Please enter your details to create an account and complete the booking. You will be able to use this account to make future bookings and to change your current appointments. Details with a star (*) are required information.

First Name *

Family Name *

Email Address *

This is the comment box where you can give me helpful info to prepare for your appointment, like your 700# and the type of issue we're meeting about.

This is where you sign in if you've been to the site before. If you've never made an appointment, register on the right.

*Still having trouble? Even after you read this entire sheet carefully? Send Dr. Novak an email: sarah.novak@hofstra.edu